July 19, 2018

The DCS- CRD
BSE Limited
Corporate Relationship Department
1st Floor, New Trading Ring,
Rotunda Building, P. J. Towers,
Dalal Street, Mumbai- 400 001

National Stock Exchange of India Ltd
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex,
Bandra (East),
Mumbai – 400 051

Dear Sir/Madam,

Scrip Code: 502219  Symbol: BOROSIL  Series: EQ

Sub: Letter sent to shareholders for updation of PAN and Bank Account details

We wish to inform that as per the SEBI Circular SEBI/HO/ MIRSD/ DOP1/ CIR/P/ 2018/73 dated April 20, 2018; the Company has sent Letters to the shareholders holding shares in physical form informing them to update their PAN and Bank account details.

The Copy of the Letter sent to the shareholders is enclosed for your information and records.

Yours faithfully,
For Borosil Glass Works Limited

Gita Yadav
Company Secretary

Encl.: as above
Subject: Copy of PAN Card and Bank Account details

Dear Shareholder(s),

This letter is intended to bring to your kind notice that the Securities and Exchange Board of India (SEBI) has directed listed Companies to seek the subject details from the shareholders holding shares in physical form with an objective to streamline the processes relating to maintenance of records, transfer of securities and seamless payment of dividend/ interest/redemption amounts to shareholders vide its circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018.

Therefore, we request your good self to provide the following details for our records, which shall be linked to your respective folio:

1. Self-attested copy/copies of PAN Card of all the holders.
2. Original Cancelled Cheque leaf duly displaying name of the account holder or Bank Passbook/Statement showing IFSC Code, Bank Account Number and Name of the Account Holder duly attested by the Bank, and E-mail Id.

We are enclosing Form for furnishing PAN and Bank details.

Kindly post/courier/hand-deliver the above mentioned documents mentioning your folio number within 21 days from the date of this letter to our Registrar and Share Transfer Agent (RTA) - Universal Capital Securities Private Limited at the following address:

Universal Capital Securities Private Limited
Unit: Borosil Glass Works Limited
21, Shakil Niwas, Opposite Satya Sai Baba Temple, Mahakali Caves Road, Andheri (East), Mumbai – 400093

In case of any query or clarification, you may contact the following:

<table>
<thead>
<tr>
<th>Borosil Glass Works Limited</th>
<th>Registrar &amp; Share Transfer Agent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email: <a href="mailto:gita.yadav@borosil.com">gita.yadav@borosil.com</a></td>
<td>Universal Capital Securities Private Limited</td>
</tr>
<tr>
<td>Tel No.: +9122 67406300</td>
<td>Email: <a href="mailto:borosil@unisec.in">borosil@unisec.in</a></td>
</tr>
<tr>
<td>Fax No.: +9122 67406514</td>
<td>Tel No.: +91-22-28207203/04/05</td>
</tr>
<tr>
<td></td>
<td>Fax No.: +91-22-28207207</td>
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IMPORTANT NOTE

As per SEBI Notification dated 8th June 2018 in the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the transfer of shares shall be processed in the dematerialised form only. It means transfer request in physical mode will be discontinued. These Regulations shall come into force within 180 days from the date of notification. In accordance to the said regulations and in your own interest, it is advisable that you should convert your physical shares into dematerialised form at the earliest.

Thanking you,

Yours Truly,
For Borosil Glass Work Limited

Sd/-
Gita Yadav
Company Secretary
FORM FOR FURNISHING PAN AND BANK DETAILS

To,
Universal Capital Securities Pvt. Ltd.
21, Shakil Niwas,
Opp. Satya Sai Baba Temple,
Mahakali Caves Road,
Andheri (E), Mumbai - 400 093

Unit: BOROSIL GLASS WORKS LIMITED

Sub: Copy of PAN and Bank Account Details

Dear Sir/Madam,

I/we refer to your letter regarding SEBI Circular No. SEBI/ HO/MIRSD/DOP1/CIR/P/2018J/73 dated 20th April, 2018 on the captioned subject. I/we hereby furnish our PAN and Bank mandate details for update in your records. I/We am/are enclosing herewith:

1) ☐ Self-attested copy/copies of PAN card of all the holder(s),

2) ☐ Original cancelled cheque leaf bearing name of the Sole/First holder

OR

☐ Photo copy of bank pass book / statement having details of Account number, Name of the shareholder, IFSC Code duly attested by Bank.

<table>
<thead>
<tr>
<th>Folio No.</th>
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</thead>
<tbody>
<tr>
<td>Contact No, (Tel. No. with STD Code)</td>
<td>Mobile No.</td>
</tr>
<tr>
<td>E-Mail id</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Holder :</td>
<td></td>
</tr>
<tr>
<td>Joint Holder 1 :</td>
<td></td>
</tr>
<tr>
<td>Joint Holder 2 :</td>
<td></td>
</tr>
</tbody>
</table>

Date: 

Place:

NB: The above details will be updated only if the documents / information found in order / valid.