September 10, 2018

The DCS- CRD
BSE Limited
Corporate Relationship Department
1st Floor, New Trading Ring,
Rotunda Building, P. J. Towers,
Dalal Street,
Mumbai - 400 001

National Stock Exchange of India Ltd
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex,
Bandra (East),
Mumbai – 400 051

Dear Sir /Madam,

Scrip Code: 502219 Symbol: BOROSIL Series: EQ

Sub : Reminder II - Letter sent to shareholders for updation of PAN and Bank A/c. details.

In accordance with the Regulation 30 and other applicable Regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby enclose the Reminder II - letter sent on September 08, 2018 to the shareholders informing them to update their PAN and Bank account details as per the SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018 read with circular no. SEBI/HO/MIRSD/DOS3/CIR/P/2018/115 dated July 16, 2018.

This is for your information and records.

Yours faithfully,
For Borosil Glass Works Limited

Gita Yadav
Company Secretary

Encl: as above
Subject: Mandatory updation of PAN and Bank account details

Dear Shareholder(s),

We observe from our records that you are holding shares in our Company. In this connection, we draw your kind attention to our letter dated July 09, 2018 and August 09, 2018 sent by registered post and ordinary post respectively, to which there was no response. However, we are once again reminding you to get your response on the following:

Updation of Bank mandate, PAN and contact details.

Securities and Exchange Board of India (SEBI) has directed listed Companies to seek the subject details from the shareholders holding shares in physical form with an objective to streamline the processes relating to maintenance of records, transfer of securities and seamless payment of dividend/interest/redemption amounts to shareholders vide its circular no. SEBI/HO/MIRSD/DOPI/CIR/P/2018/73 dated April 20, 2018 read with circular no. SEBI/HO/MIRSD/DOPI/CIR/P/2018/115 dated July 16, 2018.

Therefore, we request your good self to provide the following details for our records, which shall be linked to your respective folio:

1. Self-attested copy/copies of PAN Card of all the holders.
2. Original Cancelled Cheque leaf duly displaying name of the account holder OR Bank Passbook/Statement showing IFSC Code, Bank Account Number and Name of the Account Holder duly attested by the Bank and E-mail Id.

We are enclosing Form for furnishing PAN and Bank details.

Kindly post/courier/hand-deliver the above mentioned documents mentioning your folio number within 21 days from the date of this letter to our Registrar and Share Transfer Agent (RTA) - Universal Capital Securities Private Limited at the following address:

Universal Capital Securities Private Limited
Unit: Borosil Glass Works Limited
21, Shakil Niwas, Opposite Satya Sai Baba Temple, Mahakali Caves Road, Andheri (East), Mumbai – 400 093
Email: info@unisec.in, Tel No.: +91-22-28207203/04/05

In case of any query or clarification, you may contact the following:

Borosil Glass Works Limited
Email: gita.yadav@borosil.com
Tel No.: +91-22-67406300
Fax No.: +91-22-67406514

Registrar & Share Transfer Agent
Universal Capital Securities Private Limited
Email: borosil@unisec.in
Tel No.: +91-22-28207203/04/05
Fax No.: +91-22-28207207

Transfer of Shares in Physical mode to be discontinued

SEBI vide Notice No. SEBI/LAD-NRO/IGN/2018/24 dated 8th June, 2018 and BSE vide Circular no. LIST/COMP/15/2018-19 dated 5th July, 2018 has mandated that except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in dematerialized form with a depository w.e.f. 5th December, 2018. You are, therefore, requested to convert your shares from physical to demat mode at the earliest, to comply with the legal provisions for transfer of shares prescribed by the Securities and Exchange Board of India. In case you do not have any demat account, you may contact your nearest Depository Participant (DP), who will guide you in opening the same.

Thanking you,

Yours faithfully,
For Borosil Glass Works Limited

Sd/-
Gita Yadav
Company Secretary

Encl : as above
To,
Universal Capital Securities Pvt. Ltd.
21, Shakil Niwas,
Opp. Satya Sai Baba Temple,
Mahakali Caves Road,
Andheri (E), Mumbai - 400 093

Unit: BOROSIL GLASS WORKS LIMITED

Sub : Copy of PAN and Bank Account Details

Dear Sir/Madam,

I/We refer to your letter regarding SEBI Circular No. SEBI/ HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018 read with Circular no. SEBI/HO/MIRSD/DOS3/CIR/P/2018/115 dated July 16, 2018 on the captioned subject. I/we hereby furnish our PAN and Bank mandate details for update in your records. I/We am/are enclosing herewith:

1) [ ] Self-attested copy/copies of PAN card of all the holder(s),
2) [ ] Original cancelled cheque leaf bearing name of the Sole/First holder

OR

[ ] Photo copy of bank pass book / statement having details of Account number, Name of the shareholder, IFSC Code duly attested by Bank.

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<tr>
<th>Folio No.</th>
<th>Mobile No.</th>
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<tr>
<th>Contact No. (Tel. No. with STD Code)</th>
<th>E-Mail id</th>
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<tr>
<th>Name</th>
<th>Signature</th>
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<tr>
<td>First Holder:</td>
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<td>Joint Holder 1:</td>
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<td>Joint Holder 2:</td>
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Date:

Place:

NB: The above details will be updated only if the documents / information found in order / valid.